

Year End Processing for SunSystems v5.2

Duration: ½ Day – scheduled on demand

Prerequisite: Knowledge of SunSystems Financials.

Who Should

Attend:

SunSystems Administrators/Accountants and those responsible for the maintenance of SunSystems.

What You Will Learn:

At the completion of this training session participants will be competent in the following:

- Starting the new financial year
- Performing a Ledger Cleardown
- Creating new budgets
- Adjusting the Asset Register

Course Content – Year End Processing for SunSystems v5.2

Starting the New Financial Year

- Understanding the concepts for starting a new financial year
- Amending date and period restrictions
- Running through the processing steps to start a new financial year
- Creating budgets for the new year

The Asset Register

- Clearing Fixed Assets
- Recalculating Asset Values
- Clearing Asset Transactions
- Areas to consider

Ledger Cleardown

- Overview of the Cleardown process
- What transactions are cleared?
- Removing or archiving transactions
- Consolidating Analysis on Cleardown
- Year Cleardown
- Ledger Cleardown Processing Steps